

**BY ORDER OF THE COMMANDER
AIR FORCE RESERVE COMMAND**

**AIR FORCE RESERVE COMMAND MISSION
DIRECTIVE 1139**

10 May 1999



MEMORIAL AFFAIRS SQUADRON

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This mission directive prescribes the mission, organization, and functions for the Air Force Reserve Command (AFRC) Memorial Affairs Squadron (MAS).

- 1. Mission.** To provide support to the USAF Port Mortuaries during peacetime and wartime.
- 2. Command.** The MAS reports directly to the support group commander. The peacetime structure of AFRC MAS maintains effective operations with the least expenditure of resources and minimizes organizational turbulence upon wartime mobilization. These squadrons functionally align for structural compatibility with their active duty counterparts.
- 3. Assigned Forces.** While in a peacetime status and during 2 weeks of annual training, the MAS is under the direct control and supervision of the AFRC support group to which assigned. Under Presidential call-up pursuant to Title 10, U.S.C. 12304, administrative jurisdiction remains unchanged. Operational control transfers to the commander of the gaining command. Under mobilization authority, command jurisdiction transfers to the commander of the unit to which assigned by the gaining command.
- 4. Relationships to Other Units.** Established command channels apply. Communicates directly with the active duty advisory unit/active duty advisors on matters relating to training, inspection, and safety. Send a copy of such correspondence to 622 RSG/SV, 604 RSG/SV, and HQ AFRC/SVX.
- 5. Organizational Changes .** Deviations to the organizational structure require prior approval. Submit changes to HQ AFRC/XPM, according to AFI 38-101, *Air Force Organization*.

JAMES E. SHERRARD III, Maj Gen, USAF
Commander

Attachment 1**FUNCTIONAL STATEMENT FOR MEMORIAL AFFAIRS**

COMMAND: Exercises direct command supervision over all assigned units. Responsible for the command, direction, planning, staff supervision, and management of the MAS in the fulfillment of the prescribed mission. Provides for the administration, medical care, housing, discipline, and welfare of assigned personnel.

MORTUARY OPERATIONS FLIGHT: Performs remains handling, disposition, uniforms, preparation, and personal effects in support of Air Force Port Mortuaries.

MORTUARY SUPPORT FLIGHT: Performs supply, training, mortuary administration, records management and office systems in support of Air Force Port Mortuaries.

Attachment 2

MEMORIAL AFFAIRS SQUADRON

